



State of Delaware
800 MHz Next Generation Meeting Minutes
May 16, 2005

Attendees:

- | | |
|--------------------------------------|-------------------------------------|
| Baker, Bryant – DTI | Oettel, William– DOC |
| Bower, Ronald – DOC | Patterson, Greg – Governor’s Office |
| Bryson, Charles – RCC | Quinn, Dennis M. – NCC 911 |
| Cubbage, James – DVFA | Scoglietti, Bert - Budget |
| Donaldson, Gene – DeIDOT | Seifert, Sharon – DTI |
| Dudlek, Joseph – DOC | Steele, Tom – Homeland Security |
| Gallagher, William – Dover Probation | Tyler, Ed – Budget |
| Gates, Robert – DivComm | Wessels, Joe – DEMA |
| Hersey-Miller, Lynn – DTI | Wessels, Walter – Public Health |
| Miller, Jeff – NCC 911 | |

Welcome – Greg Patterson

Goals:

- Review Project Status
- Change Order Status and Approvals

Agenda:

- | | |
|--------------------------------------|----------------|
| ▪ Project Status | Bryant Baker |
| ▪ Change Orders Approvals and Status | Bryant Baker |
| ▪ Summary and Next Meeting | Greg Patterson |

Project Status

- Overall – Stage 1 within budget, schedule slippage
 - DDR not approved; presently Motorola is drafting a risk reduction statement. Once we have agreement on this statement, the DDR will be signed.
 - Schedule to be repositioned for Stage 1; overall length of project will not be effected
- Detailed Design Review (DDR)
 - Contractual issues with private tower owners, some progress continues to be made
 - Motorola’s change order for site-by-site payments will be resubmitted to the Project Team with a financial incentive, impacting Stage 1 work and Change Orders through CO-030.
- Of the \$15.4M budgeted FY05*
 - Funding Expended to date: \$7.3M
 - VRS Delivery payment
 - CO-006 (wideband amplifiers)
 - Total Remaining Funding Committed FY05: \$7.1M*

- Project Contingency FY05: \$1.1M*
- Above does not include Dover PD grant work

*Does not consider Wilmington Grant amounts

VRS Project Activities:

- VRS equipment
 - Remainder of installation material received
- 5 “Standard Installs” defined
- Installations need scheduling, including training and reprogramming

Wilmington

- Change orders approved for Wilmington:
 - CO-013, Rodney Temporary Access Road \$17K
 - CO-014, Old Site and Road Removal \$78K
 - CO-023, Shelter and Layout Equipment (\$4K)
 - Equipment room quote of \$130K on hold
- DDR approval is next step

Wrangle Hill

- CO received; awaiting site-by-site payment plan incentive to complete assessment
- DeIDOT MOA under review at DTI, changes being incorporated

Middletown

- SHPO requested site location justification (to head off an FCC appeal) complete; under review with State prior to issuing

North Talleyville

- DAG review of Clear Channel lease complete; have returned modified lease to CC

Iron Hill

- Cingular is requiring new foundation study due to added tower load. Will be a direct charge to Engineering firm from project.
- Cingular lease still in review by their legal

Hockessin

- Insurance Office has engaged underwriter; indications close to obtaining a quote for premium imminent

Winterthur

- On hold due to Global Signal situation
- Have contacted Museum – meeting with their Facilities scheduled Friday to “shake loose”

RECOM

- Awaiting incentive for site-by-site agreement to modify the cost downwards

Christiana Towers

- Movement due to escalation
- Critical path with UD is with insurance – underwriter quote for premium imminent

Kent

- Milford (Stage 1)
 - Zoning hearing scheduled tomorrow, 7:30 p.m., at Council Chambers (201 S. Walnut)
 - CO received; final pricing evaluation awaiting site-by-site incentive
- Dover (Stage 2 and “4”)
 - MOU between Dover and State authored, under review by State
 - CO incorporating Dover changes from Moto imminent
 - COPS grant for Stage 2 work under consideration

Sussex

- Laurel

- CO received; final pricing evaluation awaiting site-by-site incentive

Attorney Requirements

Attorney General’s Office participation does not appear to be an issue any longer...

- Additional resource assigned
- Activities have “restarted,” getting good response from the Office

Comment: Jim Cabbage wanted to publicly thank the committee members that were responsible for resolving the issue with the Office of the Attorney General.

Change Orders

- Major Change Order submissions for Committee approval:
 - CO-008 Shelter Size Reduction (\$241K credit)
 - CO-010 Ice Shield Elimination (\$129K credit)
 - CO-019 Fire Suppression Systems (\$221K)*
 - CO-020 Bear Highway Yard Site Upgrade (\$567K)*
 - CO-024 DIU Reduction – Wilmington All Digital (\$115K credit)

*Maximum amount, may be impacted by site-by-site incentive

- Contingency Funding Picture:
 - Current balance: \$1.1M
 - Balance with change orders approved
 - Project Team has recently approved three change orders with a balance credit of \$120K
 - Balance of change orders poss. approved today of \$303K
 - Ending balance of \$800K
 - Future CO amounts, Stage 1 only: \$2.8M
 - Future CO amounts, Stage 2 only: \$3.4M

\$800,000	Contingency FY05, assuming COs approved today
(2,800,000)	Additional CO value identified, est.
(\$2,000,000)	Total contingency remaining for rollover to FY06

\$3,591,000	Contingency FY06
(3,400,000)	CO values identified, est.
(\$1,809,000)	Cumulative contingency to date, assuming \$19M is approved

Additional Funding may be available:

- CO-007 Incentive
- Opting for higher leases to finance site construction (not desired)
- Doing some site integration ourselves
- Dover COPS grant
- Other sources of funding

Require committee action on the following:

- CO-008 Shelter Size Reduction (\$241K credit)

- CO-010 Ice Shield Elimination (\$129K credit)
- CO-019 Fire Suppression Systems (\$221K)*
- CO-020 Bear Highway Yard Site Upgrade (\$567K)*
- CO-024 DIU (Digital Interface Unit) Reduction – Wilmington All Digital (\$115K credit)

*Does not include site-by-site incentive

Discussion: Gene Donaldson asked if CO-008 included all the shelters for DeIDOT. Bryant replied that it did. Bob Pedersen added that the size reduction will still give the equipment ample room.

The committee set motions and voted to pass all the above listed Change Orders (CO-008, 010, 019, 020,024)

- **Next Meeting: Monday, June 13, 2005, 1:30 pm, Governor’s Conference Room, Tatnall**