



Technology Investment Council



State Of Delaware Technology Investment Council Meeting Minutes 4 March 2004

Technology Investment Council Attendees			
Name	Organization	Attendance	Represented By
Tom Jarrett	DTI	Present	
Russ Larson	Controller General	Present	
Valerie Woodruff	Dept. of Education	Represented	Bob Czeizinger
E. Norman Veasey	Chief Justice	Represented	Steve Taylor
Jack Markell	State Treasurer	Present	
Ron Coupe	Bank One	Absent	
Justin Kershaw	WL Gore	Present	
Susan Foster	University of Delaware	Absent	
Kris Younger	82 North, LLC	Present	

Call to Order:

Secretary Jarrett called the meeting to order at 9:10am.

Introductions and Welcome:

Introductions were made; attendance was noted as shown in the above table. Members of the DTI Senior Team and their Team Leaders were present. Also in attendance were members of the IRM Council and the Budget Office.

Old Business:

With the review of the meeting minutes from 17 November, Secretary Jarrett asked for a motion to approve the minutes as written. Russ Larson made a motion and Kris Younger seconded the motion. With no opposition, the motion was carried.

New Business:

Colleen Gause briefed the committee on the Emerging Technologies Subcommittee (presentation will be posted on the web).

Questions/Comments:

Jack Markell – When this committee is looking at new technology; will it help move initiatives forward?

Colleen Gause - Yes

Jack Markell – Does it enhance the risk of choosing new technology?

Colleen Gause – We aren't at that point; still evaluating.

Tom Jarrett – It is going to help; we are doing more with less.

Justin Kershaw – Whatever I say is meant to be helpful; this concept is the right thing to do. The industry is changing and we all have to get out front. Gore has just formed a similar group that includes the following:

- ❖ Cost
- ❖ Security
- ❖ Service Delivery
- ❖ Improved functionality
- ❖ Standards

Tom Jarrett – I would say hear-hear; we have a lot to be proud of! Even though I agree with Colleen reality is they can't deal within the vacuum of technology. We want to bring value to this.

Randy Hultman briefed the committee on the Technology and Architecture Standards Subcommittee (presentation will be posted on the web).

Questions/Comments:

Russ Larson – Does the IRM council represent every facet of State Government?

Tom Jarrett – Yes

Russ Larson – Does that include DOE and the school districts?

Tom Jarrett – Yes

Russ Larson – Do you get 100% from the IRM's?

Randy Hultman – Yes

Tom Jarrett – Quick history; when I came on board participation with the IRM's wasn't good; we reconstructed the council and made it more of a self governing body and it is working much better; everyone seems happy!

Jack Markell - What are the 2 most important standards?

Randy Hultman – Document Standards with full compliance

Jack Markell – What are the specific standards?

Randy Hultman – Domain standard is the first one.

Kris Younger – Are they going to relate to each other?

Randy Hultman – Yes

Tom Jarrett – This body will see and vote on these standards.

Jack Markell – Are we at 10% or 80% of where we should be on this one?

Tom Jarrett – Close to 10%; we are getting to the meat of our mission.

Kris Younger – Are you going to be out front?

Tom Jarrett – Unfortunately, for now 80% is cleaning up and only 20% out front.

Kris Younger – It shouldn't be a surprise to anyone that technology is changing; there is a ton of examples out there!

Justin Kershaw – I have two questions - #1 – what is the toughest standard

Randy Hultman – Application Tools/Framework; for example, NET vs. JAVA development.

Justin Kershaw – What are you going to do when (as an example) DOE does their own thing? Security risk issues are out there unlike 5 or 6 years ago.

Randy Hultman – We can't embrace everything; reasonably restricted when new projects are proposed.

Justin Kershaw – Here is an idea; the process is great, however, when Gore tired and we had a breakdown in a division, IT leaders from all divisions has each developed their own internal standards and enforced them. Then, they were brought together and told to collaborate on what the overall corporate standards should be and how long it should take them to get here and they then got on the same wave length.

Randy Hultman – Many agencies have in house standards.

Justin Kershaw – If you have a major project; you have a concept but no standard.

Lynn Hersey-Miller – Understand and believe in the concept, however, we also have to keep the customer happy.

Tom Jarrett – I like to finish up with that the dilemma is meeting the customers needs. Our mission is if we have a serious business need we have to meet that we have to look at all the options. May be the case where we don't have that. I can't open a hole to meet their business needs if there are security problems. We want to be at the front end of this.

Kathy Dahl briefed the committee on the iTIC and it's progress (presentation will be posted on the web).

Questions/Comments:

Jack Markell – Can we try to reduce the acronyms?

Justin Kershaw – Concur

Kathy Dahl briefed the committee on the Business Case Summary and it's progress (presentation will be posted on the web). She also stated that a business case from DHSS was submitted; the iTIC reviewed and

had questions. DHSS responded this morning; we will discuss next month!

Lynn Hersey-Miller briefed the committee on the COTS project.

Questions/Comments:

Jack Markell – Is this a 3 ½ year plan?

Lynn Hersey-Miller – Yes

Jack Markell – The one thing that I have learned from Justin is “13 week deliverables window”.

Justin Kershaw – What does this COTS project do?

Lynn Hersey-Miller – Replacing the “guts” of the system that includes the courts, law enforcement community, etc.

Tom Jarrett – They (COTS) have had a successful POC; it has already happened and we (DTI) concur. This body needs need to write to the CGO/BO to release the money for this project.

Kris Younger – 2 things that concerned me from last year is the POC and the understanding of this project. It sounds like it is now successful...

Lynn Hersey-Miller – Concur

Jack Markell – Who is responsible for implementing this project?

Lynn Hersey-Miller – DTI and the Courts

Justin Kershaw – A red flag was just raised for me; everyone can't point to each other if this project fails. In the plan, do you have a management team that can do a “13 week” deliverable?

Lynn Hersey-Miller – This is part of why the contract hasn't been signed off just yet.

Jack Markell – Is there an acceptable test plan and who is responsible?

Lynn Hersey-Miller – Vendor

Russ Larson – Following up on Justin's red flag; if DTI takes full ownership until this one is completed, I would have a warm and fuzzy as the CJ community always doesn't agree on a daily basis.

Tom Jarrett – I agree; to get this done, other resources are needed.

Jack Markell – You can't sign off until questions have been answered.

Justin Kershaw – This is perfect; vendor/resources need to be committed.

Kris Younger – I am comfortable; problems last fall have been taken care of, however, moving forward, we need to be a watch dog!

Jack Markell – Why is this project going to succeed when ASAP didn't?

Lynn Hersey-Miller – ASAP didn't modify the system or tell anyone policy issues.

Tom Jarrett – The difference is that this project is very structured with project management and there is a great partnership with DTI and the Courts.

Jack Markell – At the first 13 week milestone review, who is making the presentation that we are meeting the goals?

Lynn Hersey-Miller – Major projects will take the lead on that!

Carole Kirshner – Carole introduced herself to the committee; we are set out to do this differently. DTI has made a difference; Gartner will be with us throughout this project. Judiciary is on board with this one....

Jack Markell – When will the contract be signed?

Carole Kirshner – At the end of March

Tom Jarrett – This group needs to concur to finalize the letter to the GCO/BO

Jack Markell – The TIC supports signing off based on this information.

- ❖ 2 plans are signed
- ❖ Signed commitment from Courts on resources
- ❖ Major projects are satisfied that milestones are set every 13 weeks.

Carole Kirshner – We will be required to have milestones; the vendor will have to meet this in order to be paid!

Justin Kershaw – Sounds good

Justin Kershaw - How many users will COTS effect?

Carole Kirshner – 1200 within the courts

Justin Kershaw – You need to add the base of the users into this; start pulsing these people on bringing them along.

Tom Jarrett – Jack made the recommendation that DTI is responsible; we need to have concurrence to move forward on this one!

Kris Younger - Over the last nine months, this is a great example of the new DTI.

Jack Markell – I am really impressed as well.

Tom Jarrett – I need a concurrence from you, the TIC to move forward in advising the GCO/BO on the COTS project; everyone agrees.

Kathy Dahl briefed the committee on the IRM-Next Step Briefing, the IRM subcommittees work group and the ROI/CBA research.

Questions/Comments:

Tom Jarrett – We knew that the Business Case process was going to be a great tool as we move to the 06 budget process. A lot of my counterparts are looking at Delaware's process.

Tom Jarrett – I am asking you to support my request that the Budget Office attend the next meeting to brief this body on the process of the Business Case.

Kathy Dahl briefed the committee on future meeting topics which include the following:

- ❖ **Funding**
- ❖ **Policy/Thresholds**
- ❖ **Funding point reviews/phased funding**
- ❖ **Separation of Business Cases from Budget cycles**

- ❖ **Seed funding to be managed by the TIC**
- ❖ **Project prioritization**

Jack Markell – Why is the TIC doing seed funding instead of DTI?

Tom Jarrett – These are just thoughts for future meetings.

Mark Headd - Point of information as it relates to the funding point reviews; there is a clearinghouse process as well and it deals with federal funding.

Russ Larson – On phase funding; when that letter comes to us (me and JJ Davis) know that we are signing off on behalf of our boss's; if the money dries up, it is going to be a slow death.

Tom Jarrett – If you have other ideas for agenda items, please advise.

Elayne Starkey briefed the committee on DTI's Strategic Planning process.

Tony Lazzaro and Byrant Baker briefed the committee on 800 MHz.

Questions/Comments

Jack Markell – What is next step to fix in-building coverage?

Tom Jarrett – It started out as coverage in building; going through specifications, current infrastructure is outdated.

Jack Markell – I have one bias; discrepancies with Motorola are a problem! A full re-deployment is scary! There are now commercial vendors that are very focused on Public Safety!

Tom Jarrett – More information on this project will follow.

Kris Younger – Can you send the URL for the RFP to all TIC members?

Tom Jarrett – Yes

Jack Markell – How many sites are now in Delaware?

Tom Jarrett – 12

Jack Markell – How many will it take for in-building coverage?

Tom Jarrett – It could take up to 12 additional

Jack Markell – Are radio communications consultants involved?

Tony Lazzaro – Yes, RCC is involved with this project

Russ Larson – Where is the mandate for in-building coverage?

Tom Jarrett – The mandate comes from my boss, Governor Minner

Russ Larson – It was in the first RFP and they ended up removing it

Lynn Hersey-Miller briefed the committee on Peoplesoft Financials

Questions/Comments

Justin Kershaw – You have to believe that you can get zero% mods; every time you change the system, you de-value. Peoplesoft has been around since 1977 and you are going to tell me that someone from the State of Delaware is going to identify something unique that it doesn't do?

Justin Kershaw – Has a vendor come to give you an analysis briefing?

Lynn Hersey-Miller – Yes, to look at the process

Justin Kershaw – **The objective is to take the process today and to make it better tomorrow.**

Justin Kershaw – I feel good as a taxpayer on this one!

Jack Markell – **What are we going to spend on this project?**

Tom Jarrett – 30 million

Russ Larson – We had this discussion yesterday and I think that if successful, the outcome will be great!

Tom Jarrett – This upgrade is compared to Banyan/Outlook. DFMS is not supported by the vendor any longer and we need to move forward.

Kris Younger – What is the % of market compared to Oracle?

Justin Kershaw – Largest in Government

Tom Jarrett also briefed and distributed the TIC Buddy List for review.

Dawn Hill briefed the committee that the TIC meeting schedule has been set for through the end of the year. She will notify each of you on monthly basis regarding locations.

Adjournment:

With no further business to be conducted, Russ Larson made a motion and Kris Younger seconded the motion to adjourn. With no opposition, the motion was carried. Secretary Jarrett adjourned the meeting at 11:31 am

:dlh