



Technology Investment Council



State of Delaware
Technology Investment Council Meeting Minutes
March 10, 2015

Technology Investment Council Attendees

Name	Organization	Attendance	Represented by
James Collins	DTI	Present	
Mike Morton	Controller General	Excused	
Ann Visalli	OMB Director	Present	
Mark Murphy	DOE	Excused	
Leo E. Strine, Jr.	Chief Justice	Excused	
James Canalichio	Dixon Valve & Coupling Co.	Present	
Dan Grim	University of Delaware	Excused	
Glenn Tascione	PNC Bank	Present	
Vacant Governor Appointee			

Call to Order

Chief Information Officer (CIO) James Collins called the March 10, 2015 TIC meeting to order at approximately 9:06 am.

Welcome

CIO James Collins welcomed everyone, and introductions were made at the Dover and Wilmington Video Teleconference (VTC) location. TIC members' attendance was noted, as shown in the above table. Others in attendance included DTI Senior Staff, and DTI Managers.

Approval of Minutes

It was noted that only TIC council members or their designee who are approved by the Governor can officially vote. As there was not a quorum, the minutes were not approved.

CIO Update ~ James Collins

- TIC Members are appointed by the Governor. We currently have a vacancy as Carlos Vieira has resigned, and DTI is working on nominating a replacement member. The proxy designee must be recommended by a member and approved by the Governor. If the Governor approves the proxy, the member relinquishes their vote to the proxy until changed again by the Governor's office.
- Applications implemented by Delaware Interactive were all successfully migrated to DTI for ongoing support and maintenance. The project required a significant application development effort that

included building a new payment processing engine. DTI will continue to partner with the Department of State on future e-government initiatives.

- Microsoft Server 2003 support ends on July 14, 2015. There are about 500 servers in the state running server 2003. DTI is working through our plan internally and we are reaching out to the agencies who manage their own servers to get a migration plan in place. This is a significant undertaking and a priority for DTI.
- Securing the Human training was launched in February. This training is important because the major breaches that have occurred were from an employee opening an email and clicking on a link or employees providing their network credentials.
- NGA is hosting a Cyber Security summit at the end of March. This is the first of its kind and CIO Collins will lead the Delaware team represented by DSP, DNG, and DTI. The summit will focus on incident response, recovering from an attack and cyber governance.
- DTI is working on updating our service catalogue and our Leadership team is participating in strategic planning sessions.

ITC Update ~ Matt Payne

- DSCYF – ITC Assessment project was initiated
 - A DTI Team member was designated as the acting IRM
- DOS – Agreed to consolidate all divisions with the exception of GIC, Libraries, and Public Archives
 - A DTI team member was designated as the acting IRM.
 - We are working with the GIC to migrate the State Portal to DTI
- DelDOT – Infrastructure support agreement is in place for all divisions except DMV, DTC, TMC
- Full Consolidation Agreements with imbedded IRMs*:
 - DNREC*, DSHS*, DFS*, GACEC*, Gov Office*, DOS*, CJC, Auditors, DDA, DEDO
- Partial Consolidation Agreements:
 - DOF, DOC, DOL, DOE

Broadband Grant Update~ Bill Hickox

Grant proposals were received from four vendors: Conxx Inc, Broad Valley Inc., Fiber Tech LLC, and Chesapeake Fiber LLC. The committee was made up of DTI, OMB, DEDO, DelDOT. They have completed a preliminary review and assessment. A preliminary award in the amount of \$1 million has been granted to FiberTech, LLC, they will install fiber infrastructure across Sussex County from Lewes to Seaford. The fiber will connect with all 800 MHz towers and state facilities along the way.

Overall Projects update

DTI hosts a major project quarterly review meetings

- OMB regularly participate
- Projects are reviewed for:
- schedule
 - budget
 - ongoing support costs

- training/education plans
- staffing/resource levels
 - Green – On schedule
 - Yellow – At risk for not finishing on schedule and budget
 - Red – Project is not going to finish within budget or increased scope

Major Project Update: FACTS II – DSCYF’s Family and Child Tracking System II

The objective for the project is to create a standardized framework for integrated case management across DSCYF service divisions. It will create an expanded web-based infrastructure for providers and staff access, along with system flexibility for maintenance and modification.

The current status is on hold per Secretary Ranji and CIO Collins pending the completion of a gap analysis and technical review.

- Agreement that until the project is assessed and reorganized they will not spend more money
- Project is at a critical point
- Inordinate number of functional gaps
- Assessment of the functional and technical status is warranted
- DSCYF completed the initial gap analysis to compare their required business processes with the FACTS II system
- An independent review of the technical structure will be conducted in the second quarter
- Database structures and application code will be reviewed independently and in a holistic view
- The state and vendor Deloitte continue to meet to determine direction for the project

Major Projects update: ICIS - Replace existing DOS/DOC systems with one integrated application solution.

The current status is Red for the project; the targeted implementation date is currently April 2015, with a contingency date of July 2015.

- Regression Testing in final stages
- Minimal defects remain - critical functionality
- Project entered code freeze stage- Feb. 21
- Core performance testing concluded
- Final report delivered on March 3
- PROD rebuild contingent on Performance sign off

Oracle Unlimited License Agreement (ULA) ~ Parthiban Jayaraman

- DTI and some agencies had individual contracts with Oracle
- DTI worked to consolidate all contracts under one agreement
- DTI has signed an Unlimited License Agreement (ULA) with Oracle for several products in the following categories
 - Database, Middleware, High availability and Security
- This contract is valid for 3 years, through Dec 30, 2017
- Discounted pricing on these products is now available
- Contract provides support options through Dec 30, 2017

Open Discussion ~

Glenn Tascione asked when the strategic planning would be completed, and James Collins answered that we should be able to give an update at our next meeting. CIO Collins noted for clarification that this is not the statewide technology plan that is required by statute for the TIC to approve, but that it is our DTI specific tactical plan. The plan will outline what DTI will be working on in the next 1 – 2 years and how to measure our results.

There were not any public comments.

Conclusion ~ James Collins~

James Collins informed the Council that the next scheduled TIC Meeting will be on June 9, 2015. It will be held in two video teleconference locations in Dover and Wilmington.

Adjournment – James Collins~

With no further business to be conducted, Ann Visalli made the motion to adjourn, and James Canalichio seconded the motion. With no opposition, the motion was carried. The meeting was adjourned at approximately 10:45 am.

Respectfully submitted,
Ronda Ramsburg