



Technology Investment Council



State Of Delaware Technology Investment Council Meeting Minutes 31 October 2005

Technology Investment Council Attendees			
Name	Organization	Attendance	Represented By
Tom Jarrett	DTI	Present	
Russ Larson	Controller General	Present	
Valerie Woodruff	Dept. of Education	Absent	
Myron Steele	Chief Justice	Represented	Hank Ridgely
Jack Markell	State Treasurer	Present	
Ron Coupe	Bank One	Absent	
Justin Kershaw	WL Gore	Absent	
Susan Foster	University of Delaware	Present	
Kris Younger	82 North, LLC	Present	

Secretary Jarrett called the meeting to order 2:06 pm

Introductions and Welcome:

Introductions were made; attendance was noted as shown in the above table. Members of the DTI Senior Team and their Team Leaders were present. Also in attendance were members of the IRM Council, Judicial Branch and the Budget Office.

Old Business:

- With the review of the meeting minutes from the July meeting, Secretary Jarrett asked for a motion to approve the minutes as written. Russ Larson made a motion and Susan Foster seconded the motion. With no opposition, the motion was carried.

iTIC - Kathy Dahl briefed the committee on the iTIC indicating that we have reviewed a total of 40 projects with six more scheduled for review next week.

Jack Markell - Help me understand what the iTIC considers critical?

Kathy Dahl - 4 or 5 of the BIG projects that are years out, money, etc.

Major Projects - Lynn Hersey-Miller briefed the following projects:

ERP Financials - Recommendations have been made and there is now a formal escalation process. At the last meeting, we discuss outstanding issues; as of today, we only have about 9% are still open. Our next steps include:

- Completing the PHRST integration
- Establish a formal financial advisory group
- Release RFI and a RFP
- Submit a second business case
- Begin implementation in July 2006

Jack Markell - the bottom line here is that decisions have been and "stuff" has been getting done.

Lynn Hersey-Miller - yes

Susan Foster - You talked about integration between PHRST and ERP. Is everyone on board @ PHRST to make this happen?

Lynn Hersey-Miller - yes

Russ Larson - Are changes coming?

Trisha Neely - We will not know until an analysis is completed.

COTS - Good work has been done since the July meeting. There has been a lot of discussion on the ownership issue.

Secretary Jarrett - The Delaware General Assembly has charged DTI with a job and will be accountable for getting the project completed on time and within budget. Once we are up, the Courts will then own it.

Judge Ridgely - It took a lot of judges from the Chief Justice down to get where we are today. When the track doors open, a lot of people are going to be swinging along with you Tom, if this project goes south. I believe that this is a great partnership here.

Kris Younger - The Courts own, but Tom, your organization is accountable until it is turned over.

Jack Markell – This project is very important to both Tom and the Chief Justice; this needs to be successful.

Russ Larson – When the bill was written for TIC, it was clearly stated that DTI and Tom were responsible for all projects until completion.

Lynn also briefed on some recommendations regarding this project:

- Track change management
- More involvement from the steering commitment.
- Clarify project ownership to all
- Clean up outstanding issues.

Russ Larson – How long has this project been with Gartner?

Carol Kirshner – They have been with us since day 1

Russ Larson – When you deal with projects like this and you want to modify everything, how does that work?

Lynn Hersey-Miller – We have processes in place for changes.

800 MHZ –

- DTI recommendations have been made and changes are in place.
- 1st responders and the 800 committee are participating in outreach for various communities.
- 2nd project manager hired

Russ Larson – What is the rule for using someone else’s (user) tower?

Secretary Jarrett – We don’t like to build new towers per the Delaware Code if we can help it. We can lease space and maintain these sites if needed.

Susan Foster – I will also be talking with Lynn and Bryant Baker on the 800 MHZ issue up here at the U of D.

Our next meeting is 14 November @ 2:00 over at Leg Hall.

Adjournment:

With no further business to be conducted, Russ Larson made a motion and Susan Foster seconded the motion to adjourn. With no opposition, the motion was carried. Secretary Jarrett adjourned the meeting at 3:48 pm

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