



Technology Investment Council



State Of Delaware
Technology Investment Council Meeting Minutes
19 November 2004

Technology Investment Council Attendees			
Name	Organization	Attendance	Represented By
Tom Jarrett	DTI	Present	
Russ Larson	Controller General	Present	
Valerie Woodruff	Dept. of Education	Represented	Robin Taylor
Myron Steele	Chief Justice	Represented	Ed Pollard
Jack Markell	State Treasurer	Present	
Ron Coupe	Bank One	Absent	
Justin Kershaw	WL Gore	Present	
Susan Foster	University of Delaware	Absent	
Kris Younger	82 North, LLC	Present	

Secretary Jarrett called the meeting to order at 9:03 am.

Introductions and Welcome:

Introductions were made; attendance was noted as shown in the above table. Members of the DTI Senior Team and their Team Leaders were present. Also in attendance were members of the IRM Council and the Budget Office.

Old Business:

With the review of the meeting minutes from the October meeting, Secretary Jarrett asked for a motion to approve the minutes as written. Justin Kershaw made a motion and Russ Larson seconded the motion. With no opposition, the motion was carried.

New Business:

Kathy Dahl brief the members on the FY 06 recommended projects that are supported by the general funds.

Jack Markell - Where does the COTS project get funding from?

Kathy Dahl - It is a bond bill item.

Jack Markell - Is there a cutoff as it relates to a dollar threshold?

Secretary Jarrett - There is none.

Business Case Review

Kathy Dahl briefed members on two business cases -

- Clinical Care
- Banking Commissioners Office

Justin Kershaw - as it relates to the clinical care project, I propose that we give this one a conditional recommendation and a resource management plan is done for this one. As far as the banking commissioner's project, modifications need to be made by the company selling the product.

Kris Younger - I recommend that a project manager needs to be assigned to the banking commissioner's project going forward

Subcommittee Update

Strategic Planning Process Update - Elayne Starkey and Bill Bowden briefed the committee (a draft was sent via email for the committee's review) on our plan. Elayne indicated that 30 November is our target date to get the plan out to the employees. Michele Ackles has put together a communication plan as it relates to getting this out to the employees.

Justin Kershaw - How many IT employees does the State of Delaware have statewide? What is the average salary?

Sheldon Hudson - I will get those numbers for you.

New Business

- Copies of the business case recommendations report (Budget Office) will be sent to you when it is completed. We are looking at getting this over to the Budget Office no later than 15 December.
- The December meeting has been canceled; our next meeting will be in March. Dawn will be working with you to get a good date, time and location.

Adjournment:

With no further business to be conducted, Russ Larson made a motion and Ed Pollard seconded the motion to adjourn. With no opposition, the motion was carried. Secretary Jarrett adjourned the meeting at 10:37 am

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